

Pre-Authorized Withdrawal Form

Timothy Christian School, Barrie



New Enrollment: _____ Renewal: _____ (We authorize TCS to use Bank info on File)

NAME(S):		
ADDRESS:		
CITY:	PROVINCE:	POSTAL CODE:

***ATTACH VOID CHEQUE FOR ALL NEW ENROLLMENTS
OR TO CHANGE BANK INFO ON FILE.**

I/We authorize TIMOTHY CHRISTIAN SCHOOL, BARRIE to debit my/our account for the total amount of tuition due for the 2021/2022 school year:

Total Amount of Tuition Due for 2021/22: \$ _____

Check One:

- One payment on Sept 1, 2021
- Two payments (equally divided) on Sept 1, 2021 & Feb 1, 2022
- 10 Equal Monthly Payments Beginning Sept 1, 2021 (Last Payment will process June 1, 2022)
- 12 Equal Monthly Payments Beginning Aug. 1, 2021 (Last Payment will process July 1, 2022)

I understand FINAL Payment may be adjusted to ensure balance is paid in FULL. _____ (Initial)

We may cancel this payment plan at any time by providing no less than 2 weeks written notice.

- Each payment shall be the same if I/we had personally issued a cheque authorizing the Bank to pay "Timothy Christian School" as indicated and to debit the amount specified to my/our account.
- I/we will notify TCS - in writing if I/we move the account from one bank or branch to another OR if there is any other change in the account.
- I/we understand that the Bank is not responsible to verify whether these payments are properly debited to my/our account.
- I understand that I may cancel this Pre-Authorized withdrawal at any time by providing Timothy Christian School with a minimum of *2 weeks written notice* of my intent to cancel.
- I understand that I am responsible for all fees incurred by Timothy Christian School as a result of "Non-Sufficient Funds" (NSF) and authorize Timothy Christian School to add \$25 fee for any instance to my next payment.
- Any delivery of this authorization to TIMOTHY CHRISTIAN SCHOOL, BARRIE constitutes delivery by me/us to the Bank.

I agree to the above terms. I am/We are the person(s) who is authorized to sign on the above account:

Date

DONOR'S SIGNATURE (1)

Date

DONOR'S SIGNATURE (2)

Note: Completed Pre-Authorization Form must be received at LEAST 2 weeks PRIOR to first payment to allow for payment plan set up.